

PROFESSIONALISM

CREATIVITY

RESPECT

INTEGRITY

## ASSESSMENT OFFICER / AOD WORKER

- **Hornsby and Sydney North locations**
- **NFP Salary Sacrificing available**
- **Full Time, Fixed Term with an essential service provider until June 2022 with the possibility of extension**

This is an exciting opportunity for an experienced and innovative professional to work within a small Community Services Team at Hornsby and Sydney North locations. This position provides effective, comprehensive AOD assessment, counselling and group facilitation that is holistic and culturally competent. The successful applicant will conduct assessments, facilitate educational and support groups, provide counselling face to face and online, in addition to making appropriate and supported referrals to other services as required. They will assist with creating linkages to relevant support services to enhance the broad recovery outcomes for clients.

As the successful applicant you will join our dedicated Odyssey House NSW team on a full time basis for a fixed term. You will provide care coordination and contribute to the development of educational and support programs focused on AOD and social and emotional support relevant to clients in recovery. This position will be responsible for evaluation and review of client treatment plans, maintaining client notes and data, and providing an integrated service liaising with other agencies and support services. You will attend regular team meetings to evaluate the program for continuous improvement.

### ESSENTIAL SELECTION CRITERIA:

- Minimum tertiary qualifications in Mental Health and Alcohol and Other Drugs, or equivalent
- Demonstrated experience working with culturally diverse, complex, coerced and co-morbid AOD / MH populations
- Demonstrated experience providing counselling and facilitating educational / support groups
- Demonstrated skills in written communication, including report writing, case notes and data recording
- Demonstrated skills in comprehensive assessment that includes excellent verbal and written communication including experience with client data management systems
- Proven experience conducting relevant assessments and support for individual, carer and families within the AOD and MH fields
- Knowledge and/or experience responding to clients in crisis
- Understanding of the principles of the Privacy Act and its practical implementation in service delivery
- Knowledge of evidence-based treatment, harm minimisation, care coordination and support strategies
- Knowledge of and commitment to implement the principles of WHS, EEO and continuous Quality Improvement
- Advanced skills in MS Office Suite
- Will be required to work across multiple service delivery locations
- Hold a current NSW Driver's Licence
- Hold or have the ability to obtain a current Criminal History Check and Working With Children clearance
- Unlimited right to live and work in Australia

### ABOUT US:

Odyssey House NSW is a not for profit, multi-site organisation that offers a diverse range of residential and community services for those impacted by the complexities of alcohol and other drug dependency.

The Odyssey House NSW teams are made up of experienced, skilled and motivated professionals who understand the challenges that may be impacting the life and health of individuals, their families, friends and the wider community due to alcohol and other drug dependency.

If you are interested in this role, meet the above criteria and believe you are a great fit for our organisation, apply as per below. *With respect, this position is not open to Agencies.*

### To apply:

- Include an updated copy of your Resume
- Address the Essential Criteria briefly in a Cover Letter to Cameron Brown (HR 204)
- Email your application to [cameron.brown@odysseyhouse.com.au](mailto:cameron.brown@odysseyhouse.com.au)

Odyssey House NSW  
[www.odysseyhouse.com.au](http://www.odysseyhouse.com.au)



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