



QUALITY IMPROVEMENT MANAGER

This specialist role is primarily responsible for the Quality and Clinical Improvement systems in Odyssey House NSW.

- Lead and manage the Quality Improvement Framework and program
- Monitor the success of Odyssey House client programs
- Support staff through Quality Improvement change.

DUTIES INCLUDE:

- Lead and manage the Quality Improvement Framework, and quality improvement program
- Review policies and procedures
- Provide consultation to staff to ensure clients receive the highest level of care
- Lead and manage the Accreditation processes for Odyssey House NSW
- Respond to requests for information to support clinical reviews of clients, processes and clinical systems.
- Manage the Incident and Risk Systems
- Support the Board Sub-Committee on Quality and Clinical Safety
- Internal and external reporting for the Board, management and funding bodies

Close: 2 June 2019

ESSENTIAL SELECTION CRITERIA:

- Tertiary health qualifications relevant to the position and/or at least 3 years' experience in Quality Improvement
- Demonstrated knowledge of quality improvement frameworks, processes and procedures related to provision of health services
- Experience in working in multi-disciplinary teams, be self-motivated and directed and be able to engage staff in discussions about quality.
- Demonstrated ability to develop and collate timely, relevant and targeted reports for the leadership and management team concerning quality and risk management activities
- Possess excellent time management, team building, collaboration and facilitation skills
- High level writing and speaking skills
- Demonstrated high level of interpersonal and communication skills, being able to engage and manage internal and external stakeholders
- Hold or have the ability to obtain a current Criminal History Check and Working With Children clearance
- Unlimited right to work and live in Australia

ABOUT US:

Odyssey House NSW is a not for profit, multi-site organisation that offers a diverse range of residential and community services for those impacted by the complexities of alcohol and other drug dependency.

The Odyssey House NSW teams are made up of experienced, skilled and motivated professionals who understand the challenges that may be impacting the life and health of individuals, their families, friends and the wider community due to alcohol and other drug dependency.

If you are interested in this role, meet the above criteria and believe you are a great fit for our organisation, apply as per below.

Only shortlisted applicants will be contacted. No Agencies please.

To apply:

- Include an updated copy of your Resume
- Address the Essential Criteria briefly in a Cover Letter to Margaret Noonan, Director Planning and Development (HR39)
- Email your application to margaret@OdysseyHouse.com.au

Odyssey House NSW
www.odysseyhouse.com.au



ODYSSEY HOUSE
NEW SOUTH WALES