

SYDNEY NORTH COORDINATOR – COMMUNITY SERVICES

- Full time fixed term contract until 30th June 2019 (*with possible extension*)
- 38hr week - Monday to Friday
- Sydney North Locations

Odyssey House NSW is a not for profit, multi-site organisation that offers a diverse range of residential and community services for those affected by the complexities of alcohol and other drug dependency.

The Community Services team is made up of experienced, skilled and passionate health professionals, who understand the challenges that may be impacting the life and health of individuals, their families, friends and the wider community.

The Coordinator - Community Services operates within the Sydney North PHN region from sites in Chatswood and Manly.

This is an exciting opportunity for an experienced innovative professional who is ready to supervise, lead and develop our small team to the next level. The program has been operational for 18 months and is established. But is ready for more expansion, with a particular focus on working with Aboriginal and Torres Strait Islander peoples and members of the LGBTIQ and Culturally and Linguistically Diverse communities. A professional with the capacity to build strong linkages with Primary Health Care services and strong referral pathways is required to fulfil the objectives of this role.

Selection Criteria

- Minimum Tertiary qualifications in Health related discipline: eg: Counselling, Psychology, Nursing, Community Services.
- Demonstrated experience providing counselling and facilitating educational / support groups.
- Demonstrated experience leading and/or managing a small team within a clinical governance framework.
- Demonstrated skills in comprehensive assessment that includes excellent verbal and written communication including experience with client data management systems.
- Demonstrated experience working with culturally diverse, complex, coerced and co-morbid AOD / MH populations.
- Experience working within an evidence based recovery-oriented stepped care model, based on harm minimisation principles and support strategies.
- Demonstrated experience in marketing, promoting services and building positive capacity partnerships.
- Knowledge and/or experience responding to clients in crisis (e.g. presenting suicide/self-harm).
- Understanding of and commitment to the objects of the Privacy Act, and the delivery of care and services in line with the Act.
- Knowledge of and commitment to implement the principles of WHS, EEO and continuous Quality Improvement.
- Intermediate to advanced skills in MS Office Suite.
- Current NSW Drivers Licence.

Successful applicants need to provide a current Criminal Record Check and a current Working with Children Check.

Closing Date: 17 March 2019

To apply:

- Include an updated copy of your Resume.
- Address the above Essential Selection Criteria briefly in a Cover Letter. Applicants who address all of the criteria may only be considered.

Please note:

Only shortlisted candidates will be contacted.