

CO-ORDINATOR – COMMUNITY SERVICES

Odyssey House NSW

- Full Time Fixed Term contract until 30 June 2019 (with possible extension)
- 38hr week – Monday to Friday
- Central Eastern Sydney Locations

CO-ORDINATOR – COMMUNITY SERVICES

Odyssey House NSW is a not for profit, multi-site organisation that offers a diverse range of residential and community services for those affected by the complexities of alcohol and other drug dependency.

Odyssey House NSW uses the Therapeutic Community Model. Our services are designed to reduce harm associated with the misuse of alcohol and other drugs. The long-term residential treatment program at Odyssey House applies a comprehensive rehabilitation approach to alcohol and other drugs addiction in order for personal growth to replace dependency.

The Co-ordinator - Community Services operates within the Central Eastern Sydney PHN region from sites in Redfern and Canterbury.

This is an exciting opportunity for an experienced innovative professional who is ready to supervise and lead our small team to the next level. The program has been operational for 12 months and is established. But is ready for more expansion, with a particular focus on working with Aboriginal and Torres Strait Islander peoples and members of the LGBTQI and Culturally and Linguistically Diverse communities. A professional with the capacity to build strong linkages with Primary Health Care services and strong referral pathways is required to fulfil the objectives of this role.

Essential Selection Criteria:

- Minimum Tertiary qualifications in Health related discipline: eg: Counselling; Psychology; Nursing; Community Services
- Demonstrated experience leading and/or managing a small team within a clinical governance framework
- Demonstrated skills in comprehensive assessment that includes excellent verbal and written communication including experience with client data management systems
- Demonstrated experience working with culturally diverse, complex, coerced and co-morbid AOD / MH populations
- Experience working within an evidence based recovery-oriented stepped care model, based on harm minimisation principles and support strategies
- Demonstrated experience in marketing, promoting services and building positive capacity building partnerships
- Knowledge and/or experience responding to clients in crisis (e.g. presenting suicide/self-harm)
- Understanding of and commitment to the objects of the Privacy Act, and the delivery of care and services in line with the Act
- Knowledge of and commitment to implement the principles of WHS, EEO and continuous Quality Improvement.
- Intermediate to advanced skills in MS Office

- Current NSW Driver's Licence
- Unlimited right to work and live in Australia

Successful applicants need to provide a current Criminal Record Check and a current Working with Children Check.

Closing Date: 20 January 2019

How to Apply:

- Include an updated copy of your Resume
- Address the above Essential Selection Criteria in a Cover Letter. Applicants who address all of the criteria may only be considered.

Please note only shortlisted candidates will be contacted. No agencies please.